

Records Request Form for the Park East Square Homeowners Association (PESHA)

Completion of this form is optional but encouraged for records requests to the PESHA Board of Directors (Board). The PESHA Inspection And Copying Of Association Records Policy (Section 5) and the Colorado Common Interest Ownership Act (C.R.S. § 38-33.3-317(2)(c)) allow the HOA to charge a reasonable fee for providing copies of records.

Requestor Information

Name: Unit:

Mailing Address (If Different):

Email Address:

Phone: Alternative Phone:

Request (Required Should You Choose To Use This Form)

Please specify the HOA records you are requesting.

Purpose of Request (Optional)

Please briefly describe the reason for your request and how you intend to use the requested records.

Delivery Method

Email ☐ Mail ☐ Pickup ☐

Authorization

I understand that the release of these records is subject to any applicable state or local laws and HOA policies. I certify that the information provided is accurate, and I have a legal right to access these records.

Signature: Date:

For Official Use Only

Date Received: Date Completed: