Park East Square Homeowner's Association Architectural Control Committee Minutes for April 1, 2024 Meeting

Attending: Karen Fassler, Chair Lois Bennett, Secretary Brent Chapman, HOA Facilities Manager

Dan Tate, Vice Chair Therese Spears, Committee Member

- Discussed officer positions It was agreed that officers should remain the same Karen will remain the Chair, Lois will remain the Secretary, and Dan Tate will remain the Vice-Chair (having taken over for Therese in May of 2023).
- The schedule for the Architectural Survey was discussed. Lois suggested a "training session" that everyone attends, including Brent and Al Orendorff, so that everyone is on the same page. The training session was set for Thursday, May 9th from 10:30 AM-12:30 PM (with Friday, May 10th same time as a back-up in case of rain). Karen will issue a calendar so everyone can mark off dates that they are NOT available. Once everyone has entered their "blackout" dates, then we can form pairs to start surveying in late May, finishing by late June. Karen later confirmed that we can re-use the checklist from last year and mark over it with red pens for 2024 comments.
- There was a discussion about pest control it was agreed that per the Maintenance & Insurance Chart, pest control is ultimately the owner's responsibility, although the HOA can advise and help as their time permits. Lois will write a blurb for the newsletter that covers the following: Preventative spraying, mothball sachets, plants/flowers that attract pollinators, etc. Brent will research chemicals to advise on appropriate and safe spraying.
- Karen reviewed some proposed changes to the Rules, and the Architectural Guidelines. She will draft up the actual changes with red text and send out for review. The goal is to release the draft changes at least one week prior to the May board meeting and vote on the changes at the May meeting.
- The committee quickly reviewed the Project List and clarified that painting carport and front doors has been included in Paramount's pricing at \$120 per when the building is being painted. Jorge is getting some of them done, but not all. Brent and Jesse have a list of 30+ doors to paint.