



## Park East Square Homeowner's Association

### Architectural Control Committee Meeting Minutes for April 8, 2022

Attending: Karen Fassler, Chair  
Lois Bennett, Secretary  
Dan Tate, Committee Member

Therese Spears, Vice Chair  
Jon Ray Gardner, HOA Manager

- Status of 2021 Courtesy Notices: The committee reviewed the notices in Google Drive to determine which ones were “failure to maintain” (most were), and which were beyond the one year limit could only receive a reminder and we can hope for voluntary compliance. (Subsequent to the meeting, it was determined that Jon Ray should take over the “failure to maintain” issues and handle them as he would any complaint from any owner. This is because he has an established methodology for courtesy and enforcement issues.)
- D unit stairwell light fixtures: Lois found a number of fixtures online, but the finishes aren't clear from the photos online. Lois suggested ordering one or two samples to see what the fixtures are really like, and the committee liked that idea. Lois and Therese will work on the project and present a recommended fixture to the ACC and prepare a cost estimate, then the proposal will be presented Board.
- The committee members still need to review and provide any feedback on the Maintenance & Insurance Chart. A working zoom session was proposed for 7:00 p.m. Wed, 4/27 to review the document line-by-line. (Unfortunately, the meeting fell off most everyone's radar. So a new deadline was set for Tuesday, May 3<sup>rd</sup> to submit any comments. Karen will consolidate in a new draft document to be sent to Altitude for their review approximately Wed, May 4<sup>th</sup>.)
- The 2022 Projects and Task List was approved.
- Because of the legal feedback we've received about the one-year limit, it was agreed that the Architectural Survey does NOT need to happen in April or May. We can perform the survey in June. The committee feels that we should still do the survey and send the annual letters. Discussion of the survey details was tabled to the next meeting.
- A question was asked about whether RTC will paint the entire 4232 building when the restoration is complete. (Answer: RTC will only paint the “affected” elevations – and are happy to use the new grey color. The HOA will need to complete painting the building in the new color.)
- Next meeting date TBD. (It was subsequently set for 3:00 PM Friday, May 6<sup>th</sup>, in the HOA Shop).



